

SAI Visa Application Procedure

You will need a passport in order to apply for your Student Visa. If you do not have one, please apply for one immediately and pay to expedite the passport application.

SAI may process Student Visa applications for students residing or attending school within the jurisdiction of all 10 US Consulates: Boston, Chicago, D.C., Detroit, Houston, Los Angeles, Miami, New York, Philadelphia, and San Francisco Italian Consulates.

We highly recommend students process through SAI to avoid multiple visits to the Consulates due to incomplete and incorrect visa applications. Difficulty in obtaining an appointment is another issue parents and students find frustrating. With SAI processing, the student will not have to go to the Consulate in person.

**For those students submitting their visa application to SAI the cost is \$250.
Please submit your visa application to SAI no less than 75 days prior to departure.**

You may, however, send your application to SAI starting 90 days prior to your departure.

Please note that it is a student's responsibility to submit ALL required materials by the due date to SAI. SAI cannot guarantee the timely return of your passport and visa if these deadlines are not met.

If you do not meet the deadline of submitting your visa application materials to SAI, you may be responsible for applying on your own for your Student Visa.

If you plan to depart several weeks prior to the start of classes, or will need your visa prior to the start of your program, you will be responsible for obtaining your Student Visa. This holds you responsible for ensuring that you have your passport and processed visa in time for your departure. Please contact the visa coordinator immediately.

If you will be attending multiple sessions be sure to notify SAI's California office of your plans as soon as possible. Obtaining a visa for your entire period of study requires that you submit a program application and the required deposits and fees for all terms. Then acceptance letters may be issued for the full period of study and can then be submitted to the Italian Consulate. You must apply for the full period of study before you depart, as it is not possible to obtain a Student Visa or to extend a Student Visa while in Italy.

If you wish to apply on your own and not take advantage of the SAI Student Visa Processing Service, you will need to verify the specific requirements of the Italian Consulate in your jurisdiction. Please contact SAI to request the additional letters (Letter of Enrollment, a Letter of Acceptance from the Italian Institution, and HTH Worldwide Insurance Letter) that complete your visa application.

Italian Consulates have the full authority to evaluate and request additional documentation, if deemed necessary, in addition to what is submitted. Submitting all required documentation does NOT guarantee the issuance of a Student Visa.

Questions should be directed to the Student Visa Director at SAI: visas@saiprograms.com

SAI STUDENT VISA APPLICATION CHECKLIST-BOSTON CONSULATE

Students residing within the **BOSTON Italian Consulate's Jurisdiction: ME, MA, NH, RI, VT**
www.consbooston.esteri.it

- **You must submit all documentation in ORIGINAL (except where it states photocopy) PLUS 1 additional SET OF COPIES of all documents**
- **Original Passport** with a validity that exceeds intended stay by at least 3 months (90 days). The passport must have a full blank page on which the visa can be affixed.
- **One recent, official passport photo glued** to your visa application where specified.
- **Photocopy of Passport** (photo & signature page only). Please ensure that you have signed your passport. Please ensure that it is a clear copy.
- **Photocopy of Drivers License, State ID or University ID** (whichever provides proof of residency in the Consulate's jurisdiction). Please ensure that it is a clear copy.
- **Non-US Students – You will need to bring in your own application to the Consulate in person. You must have a valid I-20 and exchange visitors a valid DS2019 or US Alien Registration Card.** You will need a photocopy of your F-1/ J-1 visa and your I-20/ DS2019 or US Alien Registration Card to complete your visa application.
- **Visa Application** filled out using the SAI Visa Instructions. Sign on page 3 at number 37 AND page 4 (have this signature NOTARIZED) The Consulate will render applications with whiteout, crossed out or written over answers invalid. If you make a mistake while filling it out, you must print out a new application.
- **Affidavit of Financial Support Form** (only if someone other than the student will be submitting their bank information) In signing the Affidavit of Financial Support, the parent or guardian must also provide proof of adequate financial means (see below). This signature must be **NOTARIZED**.
- **Recent Bank Letter NOT A BANK STATEMENT-NO COPIES, FAXES, COMPUTER PRINT-OUTS** (checking or savings). The **LETTER** must show the balance of the account(s) showing monetary stability (A minimum of \$1000.00 per each month of stay in Italy is required-example: \$4000 for fall) The letter needs to be on bank letterhead with a bank official's signature, indicating the **account number (last 4 digits) and the balance**. This letter has to have a recent date. This should be for either the person signing the affidavit of support (see above), or the student. **Financial Aid** students may instead attach an original official letter from the institution that has granted the aid, indicating the amount allocated in their name.
- **ORIGINAL Letter from your home US University/College/School in the US. NO PHOTO COPIES** The letter should be on your university's letterhead with a raised university seal addressed to Italian Consulate General, Boston confirming the applicant's enrollment status. The applicant should be fully enrolled in the current academic year or already enrolled for the following semester. Information such as anticipated graduation date, major, etc. should be expressed.
- **Affidavit of Insurance Coverage Form.** Student's signature must be **NOTARIZED**
- **Flight Itinerary** The Boston Consulate will only issue a visa if your ticket shows dates for no more than the duration of the program plus two weeks. You may use these extra days before and/or after your term. If you plan on extending your stay you must change your flight once you arrive in Italy. (Your roundtrip itinerary must show exact dates of travel and borders of entry and exit).
- **Pre-paid and self-addressed envelope which may be tracked - United States Postal Service (Express Mail) or FedEx ONLY - (Remember to retain your tracking number).** Your passport and visa will be returned to you in this envelope. Be sure you will be living at this address. **SAVE ALL RETURNED DOCUMENTS**
- **SAI Visa Processing fee:** \$250, made payable to SAI. Please ensure to list the applicant's name on the check, name of school in Italy they are attending, and term.

All of the above items must be sent to our office only by USPS (Express Mail) or FedEx

**Study Abroad Italy
7160 Keating Avenue
Sebastopol, CA 95472
800.655.8965
Attn: Visa Department**

It is advisable that you make a copy of your visa application materials for your personal files

Affidavit of financial support

(Study program in Italy)

Please note:

- The affidavit must be completely and clearly filled out by the person providing financial support.
- The affidavit must be signed and notarized.

I the affiant, _____, born in _____
First name Middle name Last name City, State and Country

on _____
Date of birth

BEING DULY SWORN ON OATH, DEPOSE AND SAY:

1. That the visa applicant _____ born in _____
First name Middle Name Last name City, State and Country

_____ on _____ is
Date of birth

__ my son

__ my daughter

__ my _____

2. That the visa applicant intends to pursue his/her education by attending _____
Name of academic institution

_____ in _____, during the period _____
Location of institution in Italy From To

of the academic year _____ .

3. That I, the affiant, have full time employment as a _____ and
Profession

currently employed at _____,

with sufficient income and assets to provide for the expenses the applicant may incur while studying in Italy.

4. That I, the affiant will pay the applicant's expenses as outlined above.

Date

Affiant's signature

OFFICIAL NOTARIZATION AND SEAL

AFFIDAVIT OF INSURANCE

To be completed by the student
(Must be notarized if not signed in person at the Consulate)

I, _____

born in _____ on _____

BEING FIRST DULY SWORN ON OATH, DEPOSE AND SAY:

- That within 8 (eight) days of my arrival in Italy I will report to the local Police Headquarters ("Questura") for the issuance of my Permit of Stay ("Permesso di Soggiorno"), as required by the Italian Law of all foreigners residing in Italy for an extended period of time.
- That prior to appearing at the Questura I will have purchased an Italian insurance policy, such as that issued by I.N.A. Assitalia or comparable insurance carrier, conforming to Italian standards.
- That the above mentioned insurance coverage will be in effect for my entire stay in Italy and that I will be responsible for any other expense of this nature that I may incur in Italy.

(Signature of the Affiant)

(Signature of the Notary Public)

Seal of the
Notary Public