



study abroad italy

Florence University of the Arts (FUA) - Florence
High School Summer Program

High School Application 2011

Procedure

All Application Materials and Payments should be sent to:

Study Abroad Italy
7151 Wilton Avenue, Suite 202
Sebastopol, CA 95472 USA

Phone: (800) 655.8965
Fax: (707) 824.0198
www.saiprograms.com

REQUIREMENTS:

- Currently Enrolled in High School
- Must be 15-18 years of age
- Personal Statement: What are your reasons for joining the SAI program and what do you hope to achieve while abroad?
- 2 Letters of Reference/Recommendation (minimum one academic reference/recommendation)
- Current Transcript with at least a 3.0 GPA

PROGRAM DATES:

Summer I - Arrival Sunday, June 19th. Departure Saturday, July 16th.
Summer II - Arrival Sunday, July 10th. Departure Saturday, August 6th.

A complete program itinerary is available on our website, www.saiprograms.com

PROGRAM COST: \$6,950

APPLICATION DEADLINE:

Summer I - April 20, 2011
Summer II - May 11, 2011

APPLICATION PROCEDURE: STEP 1 (Applying)

Submit application with a non-refundable \$80 Application Fee, Transcript, 2 Letters of Recommendation, and Personal Statement. Online applications will not be processed until application fee and all required materials are received.

STEP 2 (Acceptance Deposit)

Notification of acceptance status will be sent to you by email within one week of receiving a complete application. Within 2 weeks of email acceptance a \$500 NON-REFUNDABLE confirmation deposit + \$300 security deposit must be paid to SAI in order to secure your enrollment. Acceptance letters will include instructions and program payment dates.

STEP 3* (Payment 1)

Payment equal to 50% of the Total Program Cost must be paid 90 days prior to check-in date

STEP 4* (Payment 2)

Balance of Program Cost is due 60 days prior to check-in date

***\$150 Late fee added to late payments. Late applications will be accepted on a space-available basis.**

PROGRAM INCLUDES:

- One week in Sicily or Tuscany and three weeks in Florence
- Two 30-hour courses
- Airport pickup and return
- Accommodation in a 3-star hotel
- 2 Meals per day
- Afternoon Activities
- Weekend Field Trips
- Lab Fees
- Museum Pass
- Orientation session
- Information/Orientation Folder
- Cell phone for each student, with free incoming calls
- Free Internet access at school facilities in Florence
- International Student Health Insurance

Program cost does not include: Airfare, personal expenses, some meals.

AIRLINE TRAVEL: SAI has arranged for students to receive the lowest possible student fares through Waldorf Travel Service, which can be reached at info@waldorftravel.com or 800.328.7266. Be sure to tell them you are an SAI student. We strongly recommend finalizing your airline arrangements at least 120 days prior to departure.

HEALTH INSURANCE: All students automatically receive full coverage student health insurance while enrolled in their SAI program.

PHYSICAL DISABILITIES: SAI will do everything in its power to provide for students with physical disabilities, though it is important to note that Italy's infrastructure and ability to accommodate disabled individuals differs from that which is available in the US. Certain sites are better equipped to assist students with disabilities and we recommend speaking with our admissions staff for assistance. Please notify SAI during your application process of any and all disabilities.

PAYMENT: Checks should be made payable to SAI. All payments, including wire transfers, should list the applicant's name. Payment by credit card and e-check may be made on our website (www.saiprograms.com).

CANCELLATION POLICY: Check-in day is considered the start of the term. The Confirmation Deposit is NOT REFUNDABLE. Further Program Cost liability is based on the date on which a formal cancellation request is received in writing. If a cancellation notice is received:

- 60 - 46 days prior to start of term student is liable for 10% of program cost.
- 45 - 31 days prior to start of term student is liable for 20% of program cost.
- 30 - 8 days prior to start of term student is liable for 50% of program cost.
- 7 days or less prior to start of term student is liable for 100% of full program cost.

Security Deposit and refunds will be paid within 60 days of term's end, providing all accounts are paid in full. Any monies owed to SAI, its academic institutions or any agent, contractor or program partner (including Student Cells), will be deducted from monies owed to the student by SAI. Transcripts will be withheld until all accounts are paid in full.

Personal Statement

Tell us your reasons for pursuing study abroad and what you hope to accomplish during your time? Essays are limited to a single page (this form can be used if you like) and must be typed. This form must be signed and attached (if applicable) to your statement.

Letter of Recommendation

Evaluator: You have been chosen to write a letter of recommendation. The student is applying to study abroad with Study Abroad Italy and your evaluation is needed as part of the application process. Please make a statement describing the applicant's character, school and community involvement as well as evidence of the student's strengths and weaknesses, not to exceed one page in length. SAI is particularly interested in how you feel the student might adapt/excel while living /studying abroad. Letters should be written on faculty letterhead. Please remember to attach this form to your letter.

Please note: Only academic recommendations will be accepted. Parents, immediate family members, friends or acquaintances, school counselors, etc. are not eligible to write an evaluation.

I am writing this evaluation on behalf of _____

Evaluator's name _____

Telephone number _____

Address _____

Relationship to applicant _____

How long have you known the applicant _____

Is this a confidential evaluation?

Yes

No

If this is a confidential evaluation, please be sure to seal and sign the envelope and return it to the applicant so that it may be included along with the application packet. A confidential evaluation received with a broken seal will be returned to the evaluator along with a written explanation as to why it was not accepted.

Evaluator Signature _____ Date _____

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Evaluator Signature _____ Date _____

Waiver / Release

Full Name of Student: _____

Full Name of Student's Parent or Legal Guardian: _____

This is a legally binding release made by participant and, if participant is under 18 years of age, by participant's parent or legal guardian. The term "Undersigned" is used in this agreement as pertaining to more than one person. If participant is at least 18 years of age, it refers only to participant. If participant is under 18 years of age, "Undersigned" refers to participant's parent or legal guardian.

I. PROGRAM

Participant desires to take part in the following program. If participant is under 18 years of age, the Undersigned hereby grants permission for participant to take part in this program:

Name of Program: SAI

Name of Host Institution: (circle one) Florence University of the Arts

Dates of Program: _____

II. WAIVER

Group excursions and social/cultural activities are routinely offered to participants. Some trips will be overnight and most will involve transportation on a bus and/or train. The Undersigned fully understands that there are certain dangers, hazards, and risks inherent in international travel, the group excursions, and in the activities included in the SAI program and have signed this document in full recognition and appreciation of the dangers of these activities, which dangers include, but are not limited to, physical injuries (minimal, serious, catastrophic) and/or property loss or damage. The Undersigned expressly acknowledge that the participant is not required to participate in this SAI program, but chooses to do so.

The Undersigned therefore agrees to assume and take on all responsibilities in any activities associated with the SAI institution's program. In consideration of, and in return for, the service, facilities and other assistance provided to participants by the SAI institution or the US office (and their governing boards, employees, and agents) we, along with any of our assignees, heirs, distributees, guardians, and legal representatives release SAI and its school institutions from any and all liability, claims and actions that may arise from injury, harm or death to the Undersigned and from loss or damage to the Undersigned's property in connection with these activities. The Undersigned understands that this release covers liability, claims and actions caused entirely or in part by any acts or failure to act by the SAI institution and/or SAI office, including but not limited to negligence, mistake, or failure to supervise by the SAI institution and/or SAI US office or any of their employees, agents, or contractors.

III. CODE OF CONDUCT

I understand that every student attending a Study Abroad Italy (SAI) program is required to abide by all rules, regulations and procedures established by SAI and the host institution. As a representative of my home school, and of my native country, I am responsible for your conduct abroad. SAI encourages you to set goals for yourself in order to achieve the best academic, cultural and personal study abroad experience possible.

I understand that SAI reserves the right to dismiss a student from the program on the basis of conduct that causes concern for my safety and well-being, or the safety and well-being of others. The SAI Executive Director, along with the host school Dean, has the authority to make the final decision on a participant's dismissal from the program.

Misconduct includes, but is not limited to:

- Violation of Italian laws
- Violation of host school or SAI housing rules and regulations
- Actions that, in the opinion of the school and/or SAI staff, jeopardize your welfare, the welfare of others or the welfare of the program
- Damage to, or destruction of, school, residence, or student property
- Reckless or dangerous behavior
- The use of threats or physical violence
- Alcohol or substance abuse or use of illegal drugs

I understand that SAI has a zero-tolerance policy regarding alcohol, substance abuse and illegal drugs. If, by any means, the SAI on-site staff becomes aware that I have engaged in consumption of alcohol apart from program courses, or use of illegal drugs, I will be immediately subject to eviction from SAI housing, and probation or expulsion from the program. I understand that SAI strongly encourages me to avoid situations in which alcohol consumption and/or drug use is present.

IV. TRANSCRIPT RELEASE/SECURITY DEPOSIT REFUND

Transcripts are released approximately 8 weeks after a term ends. SAI reserves the right to withhold a transcript in the case of unpaid balances due to SAI, its academic institutions or any SAI agent (including Student Cells and housing agencies). Security Deposits and any other monies held will be refunded in full within 60 days of the end of a term minus any apartment damages or unpaid balances due to SAI, its academic institutions or any agent, contractor or program partner. Transcripts will be released once all accounts are paid in full.

SAI does not determine course offerings abroad nor is SAI responsible for course or program cancellations. The Host Schools reserve the right to cancel courses/programs up to four weeks prior to the start of the term should the minimum number of required students for a course or program not be met. If a course/program is canceled, students will be offered an alternate course/program. In certain circumstances SAI may be able to offer a "rain check" on your enrollment, allowing you to register for a future term. However neither SAI nor the Host Schools are responsible for ANY fees incurred due to program cancellation (including airfare charges). For this reason, SAI strongly recommends that students always select an ALTERNATE course/program and/or purchase travel and tuition insurance.

I have reviewed the SAI cancellation policy and I agree to the terms.

With my signature, I give SAI permission to use my photo in SAI program images for web and print materials.

I am aware that this is a Release of Liability and a Contract between SAI and myself, and sign it of my own free will.

If 18 years of age or older, I give SAI permission to speak with my parent(s) regarding any financial matters that may arise related to my enrollment in SAI's Program.

YES NO

Signature of Participant

Date

Signature of Parent / Legal Guardian if Participant is under 18 years of age

Date