



## SPAIN - STUDENT VISA APPLICATION CHECKLIST-SAN FRANCISCO CONSULATE

1405 Sutter Street, San Francisco, CA 94109-5417

### **Students applying directly to the Spanish Consulate in San Francisco**

Students residing within the San Francisco Spanish Consulate's Jurisdiction AK, Northern CA, HI, ID, MT, NV, OR, WA, WY

To apply for a visa you must appear in person **no** earlier than 90 days from your departure date.

Contact the San Francisco Consulate's visa office to make an appointment at

<https://app.bookitit.com/es/hosteds/widgetdefault/21a8d76163e6f2dc0e5ca528c922d37c3#datetime>

- **National visa application form**, one original and one copy. Make your copy once you have filled out the application form and signed it. Please use the international date format DD/MM/YYYY.
- **Original Passport** and photocopy, valid for a minimum of 3 months after the intended date of departure from Spain. The passport must have 2 blank pages on which the visa can be affixed.
- **Drivers License, State ID or University ID** (whichever provides proof of residency in the Consulate's jurisdiction). Plus one photocopy.
- **2 color photos with a white background (passport size)**
- **Recent Financial Statement.** The original **statement** must show the balance of the account showing a minimum of \$700.00 per each month of stay in Spain. If a parent submits their statement, the below letter needs to be attached to the financial statement. **Financial Aid** students may instead include an original official letter from the institution that has granted the aid, indicating the amount allocated in their name.
- **Notarized Proof of Financial Means Form from your parent or legal guardian assuming full financial responsibility.**
- **Planned Round Trip Flight Itinerary** (does not have to be purchased)
- A Money Order payable to the Consulate General of Spain will need to be included with your application. US Citizens will pay \$160.00.
- The following letters will be mailed to your permanent address. Include them (plus a copy) with your application. An email will notify you they have been sent:
  - Letter of Acceptance from Spain, in Spanish,
  - SAI Enrollment Letter
  - Proof of Insurance Letter from GeoBlue
- **Non-US Students must provide original and copy of your Permanent Resident Card or a US Visa with I-20.** Your documents must be valid for the full duration of your stay in Spain and allow you to return to the US after your stay in Spain. The original document will be returned to you.
- **To check the status of your visa applications please visit this site** <http://sutramiteconsular.maec.es> and enter the code that was printed on the receipt during your interview. No information will be given by telephone or email. When checking this page, "resuelto" means that your visa is ready to be picked up from the Consulate in person by the student Mon-Fri 12-1:30pm.
- When you receive your passport back with your visa, scan the visa page and submit it to your admissions counselor at [ben@saiprograms.com](mailto:ben@saiprograms.com).

It is advisable that you make a copy of your visa application materials for your personal files