



## SPAIN - STUDENT VISA APPLICATION CHECKLIST-SAN FRANCISCO CONSULATE

1405 Sutter Street, San Francisco, CA 94109-5417

### **Students applying directly to the Spanish Consulate in San Francisco**

Students residing within the San Francisco Spanish Consulate's Jurisdiction AK, Northern CA, HI, ID, MT, NV, OR, WA, WY

To apply for a visa you must appear in person **no** earlier than 90 days from your departure date.

#### **TO MAKE YOUR APPOINTMENT**

<https://app.bookitit.com/es/hosteds/widgetdefault/21a8d76163e6f2dc0e5ca528c922d37c3#datetime>

- **National visa application form**, one original and one copy. Make your copy once you have filled out the application form and signed it. Please use the international date format DD/MM/YYYY.
- **Original Passport** and photocopy Your passport must be valid for at least the full duration of your stay in Spain and must contain at least two blank pages to affix the visa.
- **Driver's License, State ID or University ID** (whichever provides proof of residency in the Consulate's jurisdiction). Plus one photocopy.
- **2 official passport type photos white background** One for the original application and one for the photo copy.
- **Proof of Economic Means:** The Consulate is looking for a bank statement showing a minimum bank balance of approximately \$2800 (calculated at \$700 per month while in Spain). Online printouts are not acceptable but Consulate will accept bank printout if it is stamped and signed with banker's business card attached.

If a parent is submitting this financial information, they must ALSO submit the Proof of Financial Means Form (located on our website). Their signature on this form must be notarized.

Financial Aid students may instead attach an original official letter from the institution that has granted the aid, indicating the amount allocated in their name.

Originals and copies

- **Non-US Students must provide original and copy of your Permanent Resident Card or a US Visa with I-20.** Your documents must be valid for the full duration of your stay in Spain and allow you to return to the US after your stay in Spain. The original document will be returned to you.
- **Proof of intended flight itinerary:** Please provide an email confirmation or website screenshot print out of your intended flight itinerary clearly showing your intended date of departure and route. We highly recommend not purchasing your flight tickets until your visa has been approved.
- **Official Acceptance Letter in Spanish, Proof of Insurance Letter, and SAI Enrollment Letter. (Originals and photocopies) SAI will mail these documents to your permanent address to be included with your application.**
- Visa Processing Fee may be paid by cash (**EXACT CHANGE**) or by Money Order payable to the Consulate General of Spain. US Citizens will pay \$160.00. For all others please check the Consulate's website.
- **To check the status of your visa application please visit this site <http://sutramiteconsular.maec.es> and enter the code that was printed on the receipt during your interview. No information will be given by telephone or email. When checking this page, "**resuelto**" means that your visa is ready to be **picked up from the Consulate in person by the visa applicant Mon-Fri 12-1:30pm.****
- When you receive your passport back with your visa, scan the visa page and submit it to your admissions counselor at [ben@saiprograms.com](mailto:ben@saiprograms.com).

It is advisable that you make a copy of your visa application materials for your personal files